



ཀྲུལ་ཡོངས་དགོངས་ལུ་ལྷན་པོ་གསལ་དང་འཚོ་རྟོག་མ་དངུལ་།།

NATIONAL PENSION AND PROVIDENT FUND

Additional Loan

A. Provident Fund as Security

- | | |
|---|----------------------|
| 1. Application Form | <input type="text"/> |
| 2. New Citizenship Identity Card copy | <input type="text"/> |
| 3. New I.D Card Copy of the Applicants' beneficiary (if applicable) | <input type="text"/> |
| 4. One copy of passport size photograph of the beneficiary | <input type="text"/> |
| 5. Updated Proof of Admission | <input type="text"/> |
| 6. Updated Departmental Undertaking | <input type="text"/> |
| 7. Letter of Guarantee, Marriage Certificate, one passport size photograph and new I.D. Card Copy of the spouse, if the spouse wishes to mortgage the Accumulated PF balance. | <input type="text"/> |

Additional Security (Immovable security –Land and Building)

- | | |
|---|----------------------|
| 8. Original Ownership Certificate of Land and Building | <input type="text"/> |
| 9. Approved drawings and Plans | <input type="text"/> |
| 10. Recent photographs of the building | <input type="text"/> |
| 11. Approval from respective Authorities | <input type="text"/> |
| 12. Letter of Guarantee, Marriage Certificate, one passport size photograph and New I.D. Card Copy of the spouse, if the property is registered in the name of spouse. | <input type="text"/> |
| 13. Letter of Guarantee, one passport size photograph and New Citizenship Identity Card copy of the property owner, if the property is owned jointly or registered in the name of close relative. | <input type="text"/> |
| 14. Insurance certificate of the building | <input type="text"/> |

PABX : 324140 / 325758 / 325638 / 325512 / 334788 (PF) / 334787 (CREDIT) / 323233 / 328179 (RE)

FAX : 324306 / 334790 / 337179/ 334786, P.O. Box No. 1046, THIMPHU

WEBSITE : <http://www.nppf.org.bt>, E-mail: npb@druknet.bt

HOTLINE No- 139 SMS SIM No. 1101 or 17117371



རྒྱལ་ཡོངས་དགོངས་ལུ་ལྷན་པོ་གསལ་དང་འཚོ་རྟེན་མ་དངུལ་།།
NATIONAL PENSION AND PROVIDENT FUND

ADDITIONAL LOAN REQUEST FORM

Date:

Name:

NPPF No:

Address:

Mobile No:

Phone No:

Fax No:

E-mail id:

Loan Account No:

Additional Amount Requested: Nu.

Additional Term Required:

SIGNATURE

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NATIONAL PENSION AND PROVIDENT FUND

Date:-...../...../.....

Departmental Undertaking

To
National Pension & Provident Fund
Thimphu

Mr./Mrs./Miss.....a regular employee ofhas applied for a Members Education Loan of Nu. (Ngultrum.....) from the Pension Fund for the Purpose of education. If the loan is sanctioned, we hereby undertake to deduct the monthly installment from his/her salary and remit it to the Fund until the loan is fully liquidated.

In the event of the employee being suspended of resigning/absconding or being terminated from the service, we hereby undertake to recover the loan outstanding from his/her accumulated service benefits including Gratuity. In case of transfer of the employee, we shall inform the concerned department to deduct the monthly installment and remit it to the Fund without fail.

His/her employment information & salary structure:- (to be filled by Accounts Division)

Designation.....		NPPF A/c no.....	
Grade.....		Joining Date.....	
Earnings: Basic pay.....Allowance.....Gross pay.....			
<u>Deductions:</u>			
P/F.....	Salary Tax.....	Health Tax.....	
House Rent.....	GIS.....	Vehicle Loan.....	
Housing Loan.....	Personal Loan.....	Advance.....	
Others.....			
Total Deduction.....		Net payable.....	
Seal Accounts Officer		Name..... Signature.....	

Legal
Stamp

OFFICIAL SEAL

Signature & Seal of the Head of Department
Name.....
Address.....

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To be completed by the School/College/Institution

Date :

The Chief Executive Officer
National Pension & Provident Fund
Thimphu.

PROOF OF ADMISSION

This is to certify that:

Mr./Miss _____ So/Do _____

Village _____, Gewog _____,

Dzongkhag _____ holding House No. _____,

Thram No _____, Citizenship Identity Card No. _____,

Registration No. _____ is studying in _____ standard during

the academic session _____ in our school/college/institution.

Yours faithfully,

PRINCIPAL



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ལྷོ །། འབྲུག་ ཉེན་ བཅོལ་ ཚད།
Bhutan Insurance Limited
Providing Security, Building Confidence

Your insurer of
CHOICE

Proposal No.

LOAN PROTECTION INSURANCE PROPOSAL FORM

Name of the proposer	Citizenship I/Card
Mailing Address	Nationality.....
Email Address.....	Phone /Mobile No.....
Gender: Male/ Female	Occupation
Proposer Date of Birth.....	Loan From.....

Sum Insured/Loan Amount Nu.....

Total Premium Nu.....

If the proposer wishes to nominate a person to whom the money secured by the policy applied for are paid to in the event of your misfortune, please mention the name of the nominee/s

Name of the nominee	I/Card No	Relationship	Age	%share.

Sl. No.	Benefits	Sum Insured (Maximum Liability)
i	Death of Insured Person on account of Accident or Misfortune	Sum insured or principal loan balance whichever is less
ii	Permanent Total Disability of Insured Person on account of Accident	-do-
iii	Natural death of insured Person	-do-
iv	Termination from service	50% of the sum assured or Principal loan balance whichever is less

I hereby warrant and declare the truth of all the above statement and that I have not withheld any material information and I agree that this proposal shall be the basis of the contract between me and the Company, I agree to notify the Company of any material alteration in my occupation, health or habits to accept a policy subject to the terms, exceptions and condition as prescribed by the Company.

Risk to commence ondate.....

Signature of the proposer

YOUR INSURER OF CHOICE
 Chorten Lam, Post Box No 779, Ph.337374/339890/339893/337473