

GENERAL TERMS AND CONDITIONS

1. The Bidder and all parties constituting the Bidder shall be of Individual Bhutanese/Bhutanese firm.
2. The NPPF will dispose off the items on “AS IS WHERE IS” basis through sealed bids.
3. The Bidder shall bear all costs associated with the preparation and submission of the Bids, including the visit to examine the disposal materials at site.
4. It shall be assumed that the interested bidders bidding for the items have inspected the lots prior to the auction and that the bid is offered at their own judgment. No complaint will be entertained after completion of auction.
5. The items offered for auction are without representation, warranty or guaranty as to the quality, condition, size, or that the same is in condition or fit to be used for the purpose for which intended, and no claim shall be considered after the bid opening or award.
6. All the interested bidders are requested to inspect the items at “AS IS WHERE IS” basis during office hours prior to 4:00 PM, 23rd May, 2018 with prior appointment with following contact numbers:
 - 1) Thimphu Head Office: 02-324140
 - 2) Phuentsholing Regional Office: 05-253533/253532
 - 3) Samdrup Jongkhar Regional Office: 07-251153
7. NPPF shall not be responsible for any bid price disputes once the auction is completed and award of the work.
8. The Bidder shall furnish a Bid Security of Nu. 10,000.00 in the form of Cash Warrant/Demand Draft along with the sealed offer .
9. The Bids shall remain valid for a period of 60 days.
10. Any Bid not accompanied by a responsive Bid Security shall be rejected as non-responsive.
11. The Bid Securities of unsuccessful Bidders shall be returned after the award of the work to the successful bidder.
12. The Bid Security shall be forfeited (i) if a Bidder withdraws its bid during the period of Bid validity and (ii) if the successful Bidder fails to make the full payment within the specified time limit.
13. Unsigned Declaration Form and Price Schedule shall make the bid non-responsive. All pages of the Bid where entries or amendments have been made shall be initialed by the person or persons signing the Bid.

14. The Bidder shall be required to quote for all items in lot in the price schedule and shall be evaluated on the total amount of that lot. The bidder can also quote in lump sum for that particular lot. The bidder who has quoted highest for that particular lot will be awarded as the highest evaluated bid. The bidder who is awarded the particular lot shall lift all the items in that particular lot. If the price quoted by the bidder for the particular lot is not acceptable to NPPF, the particular lot shall not be awarded.
15. The signed and sealed bid may be delivered in sealed envelopes and received by the Auction Committee, NPPF, Thimphu no later than 1400 hours on 24th May, 2018 and shall be opened on the same day at 1500 hours. Any bid received after the deadline for the submission shall be rejected.
16. The NPPF shall open the Bids in presence of the Bidders/Representatives who choose to attend at the time of opening and declare the price offered by all the prospective bidders.
17. The NPPF shall award the contract to the Bidder who has offered the best evaluated Bid price. The total value of all items or lump sum of the particular lot shall be considered for evaluation and award the work to the highest evaluated bidder of that lot.
18. The successful bidders shall deposit 25% of the bid amount on the day of letter of award and remaining 75% before lifting the materials within 10 working days from the date of letter of award. Failure to do so shall result in the forfeiture of the Bid security including 25% of bid amount deposited.
19. The successful bidders are required to lift the materials within 10 working days from the letter of award against full payment. In case the materials are not lifted within the specified time, NPPF will not be liable for any loss or damages.
20. Any damages to the NPPF properties while lifting the disposal materials shall be borne by the bidder.
21. This document shall form a part of the contract and the successful bidders shall sign on this bidding document as acceptance to the terms and conditions of this contract.
22. The NPPF reserves the right to accept or reject any Bid and to cancel the bidding process and reject all Bids, at any time prior to the award of contract.
23. The decision of NPPF shall stand final and binding.
24. The bids shall be rejected at the time of opening if:
 1. The Bid Security of Nu.10,000.00 in the form of Demand Draft or Cash Warrant in favor of NPPF is not enclosed;
 2. The Price Schedule is not signed; and
 3. Declaration Form is not signed

SECTION – III

PRICE BID

LOT – I (Office Equipment)

SI No	Description	Qty.	Units	Rate	Remarks
1	Laptop				
1.1	Laptop	1	Nos.		
1.2	Laptop-cre2 Duo(2.1 Ghz)	1	Nos.		
1.3	Dell laptop E6510	1	Nos.		
1.4	Laptop HP probook 4430	4	Nos.		
1.5	laptop HP Probook 4540s	1	Nos.		
1.6	Laptop HP Elite 8560p(17)	1	Nos.		
1.7	Laptop HP Probook 4540s notebook	1	Nos.		
1.8	Apple Mac Pro laptop	1	Nos.		
1.9	Laptop Screen 14" LED	1	Nos.		
2	Monitor				
2.1	Computer IBM monitor	1	Nos.		
2.2	computer IBM Netvista	2	Nos.		
2.3	Dell Optix Gx270SD monitor	1	Nos.		
2.4	IBM Think Centre A-52 intel PIV Set Monitor	2	Nos.		
2.5	HP Computer & accessories GH73708177 -Monitor	1	Nos.		
2.6	Computer set(LCD-17) Monitor	1	Nos.		
2.7	computer Dell Optiplex 360(Vista) Monitor	2	Nos.		
2.8	Dell LCD monitor 17" E1709	1	Nos.		
2.9	Dell Optiplex 380 MT Monitor	1	Nos.		
2.10	IBM Think Centre A-52	1	Nos.		
2.11	IBM Think Centre A-52 intel PIV Set Monitor	1	Nos.		
3	CPU				
3.1	CPU	1	Nos.		
3.2	Dell Optiplex Computer GX270SMT CPU	1	Nos.		
3.3	IBM computer think centre A 50 CPU	1	Nos.		
3.4	IBM Intel Pentium iv CPU	3	Nos.		

3.5	IBM Think Centre A-52 intel PIV Set CPU	11	Nos.		
3.6	17" flat Panel LCD CPU	1	Nos.		
3.7	Hp Computer & accessories GH73708177 CPU	9	Nos.		
3.8	Computer set(LCD-17) CPU	1	Nos.		
3.9	computer Dell Optiplex 360(Vista) CPU	3	Nos.		
3.10	Dell computer CPU	1	Nos.		
3.11	Dell Optiplex 380 MT CPU	1	Nos.		
3.12	IBM Think centre A-52 CPU	1	Nos.		
4	UPS				
4.1	UPS	2	Nos.		
4.2	UPS 325 VA	1	Nos.		
5	Printer				
5.1	Laserjet 4050(printer)	1	Nos.		
5.2	HP Laserjet 2100	1	Nos.		
5.3	Printer HP Diskjet 930c	1	Nos.		
5.4	Printer HP Laser Jet 1100	1	Nos.		
5.5	Printer HP laserjet 4050	1	Nos.		
5.6	DOT Matrix Printer Epson-LQ2080	1	Nos.		
5.7	HP Laserjet 4250N	3	Nos.		
5.8	HP laserjet 3005N printer	2	Nos.		
5.9	HP laserset printerP3015	2	Nos.		
6	Surge Arrest (4 way socket)				
6.1	Surge Arrest Pro-4K	1	Nos.		
6.2	Surge Arrest Pro4-k-APC	1	Nos.		
7	Electric Heater				
7.1	Radiator heater 10 panel	1	Nos.		
7.2	Blower Heater	2	Nos.		
7.3	Double Rod heater	10	Nos.		
7.4	Blower heater Bajaj	3	Nos.		
8	Scanner				
8.1	HP scanner-5590	1	Nos.		
8.2	HP Scanjet N6310(scanner)	3	Nos.		
9	Stabilizer				
9.1	Voltage Stabilizer for Konica Copier Model-2kA-2KVA	1	Nos.		
9.2	Stabilizer	1	Nos.		
10	Projector				
10.1	Sharp XRIOS projector2000 L	1	Nos.		
10.2	Projector dell 4320 network	1	Nos.		

11	Server Ram Modern	1	Nos.		
12	Plastic comb binding machine gobbler	1	Nos.		
13	Tool Kit for server	1	Nos.		
14	Speaker M1335F	1	Nos.		
15	Photo Copy Machine				
15.1	Photo copy machine(sharp5516)	1	Nos.		
16	Lamination machine MR-12	1	Nos.		
17	Crowd Management System Set	1	Nos.		
18	External Drive				
18.1	External drive 320 GB	1	Nos.		
18.2	External hard Drive 160 GB	1	Nos.		
18.3	External hard drive-250 GB	1	Nos.		
18.4	External Drive	1	Nos.		
18.5	Hard Disk 36 GB- Dell	9	Nos.		
18.6	Western digital hard Disk 250GB external	1	Nos.		
19	Lamp stand	1	Nos.		
20	IPAD	1	Nos.		
21	Mixer Grinder	1	Nos.		
22	Water boiler	1	Nos.		
23	RAM				
23.1	RAM 256 MB	4	Nos.		
24	Computer TV Tunner & 1 GB RAM	1	Nos.		
25	Web Cam		Nos.		
26	Web cams-IT-1301 WC	1	Nos.		
27	Mouse	1	Lot		
28	Key Board	30	Nos.		
	Total				

LOT – II (Furniture and Fixtures)

SI No	Description	Qty	Units	Rate	Remarks
1	Chairs				
1.1	Arm chair	1	Nos.		
1.2	Executive chair	3	Nos.		
1.3	revolving chair	5	Nos.		
1.4	revolving chair(Half back)	2	Nos.		
1.5	Revolving Executive Chair	1	Nos.		
1.6	M/Back Ex. Revolving Chair	1	Nos.		
1.7	Revolving Chair Parish	2	Nos.		
1.8	Revolving chair (hydraulic)	1	Nos.		
1.9	Steel revolving chair	3	Nos.		
1.10	Godrej Revolving chair high black Model PCH 7002	1	Nos.		
1.11	Godrej Revolving chair high black Model PCH 7032	1	Nos.		
1.12	Revolving Chair-2322	4	Nos.		
1.13	Revolving chair Raj Kamal RC-73	1	Nos.		
1.14	Half revolving Chair	3	Nos.		
1.15	Revolving chair(RE6000)	5	Nos.		
1.16	Revolving chair R 6300	2	Nos.		
1.17	Executive imported chair	1	Nos.		
1.18	Executive Low back chair LCW 042	3	Nos.		
1.19	Executive High back chair LEC 040	2	Nos.		
1.20	Revolving chair(High Back)	2	Nos.		
1.21	Big "R" Chair	1	Nos.		
1.22	Guest chair-Wooden	1	Nos.		
2	Table				
2.1	Manager table set	2	Nos.		
2.2	Godrej Table	1	Nos.		
2.3	Managers Table 103	1	Nos.		
2.4	Wooden Table (OSS common room paper stand & table)	1	Nos.		
2.5	Manager table With attached Drawer	1	set		
2.6	Counter table with 3 drawers	1	set		
3	Drawer box 331	2	Nos.		
4	Counter for investment Division	1	Nos.		

5	White board	1	Nos.		
6	Computer Stand 166	1	Nos.		
7	Carpet synthetic(Ribs)	1	Lot		
8	Carpet synthetic	1	Lot		
9	Stapler	1	Nos.		
10	Water Boilers	3	Nos.		
	Total				

LOT – III (Telecommunications)

SI No	Description	Qty.	Units	Rate	Remarks
1	Telephone KXT s3 panasonic	2	Nos.		
2	Beetal telephone	1	Nos.		
3	T/phoneKX-T53MXR	2	Nos.		
4	Telephone Panasonic	2	Nos.		
5	KX-TS- 500	1	Nos.		
6	GSM phone	4	Nos.		
7	Mobile Phone	1	Nos.		
8	Beetal Phone	1	Nos.		
	Total				

LOT – IV (Materials to be collected from Regional Offices)

SI No	Description	Qty.	Units	Rate	Remarks
1	UPS APC Smart	1	Nos.		Phuentsholing Regional Office
2	KM Digital Copier Medium Duty KM bizhub 162	1	Nos.		
3	RAD modem	1	Nos.		
4	Water Dispensor Victor	1	Nos.		
5	IBM Think centre A-52 CPU	1	Nos.		
6	IBM Think Centre A-52 intel PIV Set Monitor	1	Nos.		
7	TVSS	1	Nos.		
8	UPS 6kVA	1	Nos.		
9	Revolving chair	1	Nos.		
10	Water Filter	1	Nos.		
11	Double bed	1	Nos.		
12	Batteries	1	Lot		
13	Modem (external)	1	Nos.		

14	Mouse	3	Nos.			
15	Beetal Phone	1	Nos.			
16	Key Board	1	Nos.			
17	Fax machine (multi function printer)	1	Nos.			
18	Water filter	1	Nos.			
19	Steel guest chair	1	Nos.		Samdrup Jongkhar Regional Office	
20	Revolving chair	1	Nos.			
21	Ups 600VA	1	Nos.			
22	DOT Matrix Printer Epson-LQ2080	1	Nos.			
23	Revolving chair	1	Nos.			
24	Table fan	1	Nos.			
25	Steel guest chairs	3	Nos.			
26	ADSL Modem	1	Nos.			
	TOTAL					

**SECTION – IV
DECLARATION FORM**

I/We hereby declare that I/we have understood the above mentioned terms and conditions and therefore, I/We are agreeable without any contentions or dispute.

(Legal Stamp)

Signature

Name of Bidder:.....

CID No.:.....

Contract Address:.....

Contact No:.....

Email:.....