



ཀྲུལ་ཡོངས་དགོངས་ལཱ་ལེན་གྱི་ལྷན་ཁག་དང་འཛོལ་རྩིས་མ་དངུལ།

NATIONAL PENSION AND PROVIDENT FUND

Securing Future Together

Documents to be attached with application form

[F-6]

A. Applicant

- | | |
|--|-----|
| 1. Application form | [] |
| 2. One passport photograph of applicant | [] |
| 3. A copy of CID card | [] |
| 4. Admission letter / offer letter / acceptance letter | [] |
| 5. Fee Structure | [] |
| 6. Letter of Guarantee from the Guarantor to be executed in NPPF | [] |
| 7. Last qualifying certificate and Mark Sheet (minimum 55% average required) | [] |
| 8. Semester Results (if any) | [] |
| 9. Authenticated Latest Pay Slip (if employed) | [] |
| 10. Departmental Letter of Undertaking (Applicant) (if employed) | [] |

B. Guarantor (NPPF member)

- | | |
|---|-----|
| 1. A copy of CID card | [] |
| 2. One passport size photograph | [] |
| 3. Guarantor details & Departmental Letter of undertaking (Guarantor) | [] |
| 4. Authenticated Latest Pay Slip | [] |

C. Security (Immovable property): If the Loan Amount Exceeds accumulated PF balance of guarantor:

- | | |
|--|-----|
| 1. Original Lagthram of land and building | [] |
| 2. One passport photograph and new CID copy of the property owner,
No objection letter (NOC form is attached) from the family member (above 18 years)
along with a copy of family tree if the property is family or joint ownership. | [] |
| 3. Details of guarantor or property owner | [] |
| 4. Property owner and an applicant shall visit NPPF office for execution of mortgage
deed and letter of guarantee. | [] |



Application No.

Application Date...../...../.....

PART I

A. Loan Application Information

Amount of Loan requested Nu.....

Term Required..... years.

Collateral Security PF Balance Immovable property Guarantor Undertaking

Category Employed Student Others, specify.....

B. Borrower Information

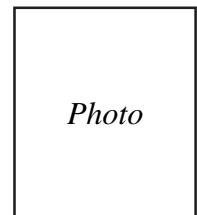
Name :.....CID No:.....

Sex Male Female NPPF No:.....

Date of Birth

Permanent Address

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Village:..... Dzongkhag:.....

Gewog:..... Thram No:

Dungkhag: House No:

Father's name:

Married: Yes No Name of Spouse:.....

Customer ID No. (if you are existing customer of NPPF).....

Telephone No: Home:.....Office:.....Mobile:.....

E-mail Address(s):.....

Contact Address in Bhutan

Telephone No: Home: Office:..... Mobile No.:.....

E-mail Address(s):.....



C. Proposed Course Details

Name of Course:

Name of Institution/College/University:Country:.....

Address of Institution/College/University:

.....

Duration of Course:Commencement Date

Expected Completion Date :

Telephone No : Fax No :

Payment Details (cheque/demand draft/telegraphic transfer):

.....

.....

Declaration

I hereby declare that the information furnished herein for availing Student Loan from National Pension and Provident Fund is true and correct to the best of my knowledge. I am aware of all terms and conditions of the Student Loan Scheme and I agree to abide by the terms and conditions of this loan facility as stated in the Student Loan Agreement. I have no objection in NPPF making enquiries and taking necessary information concerning my academic performance from the University/College/Institution of my study. I hereby consented to disclose my information on the credit facility/ies.

Legal Stamp

Signature of the Applicant

Name:.....

Address:.....



GUARANTOR DETAILS

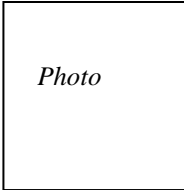
1. Personal Details

Name : CID No:

Sex : Male Female NPPF No:.....

Date of Birth:

Date of Joining Service:



Photo

Relationship with the applicant:.....

2. Permanent Address

Village : Dzongkhag :.....

Gewog : House No :.....

Thram No :

Customer ID No. (if you are existing customer of NPPF).....

Married: Yes No Name of Spouse:

Father's Name :

Telephone No: Home: Office:..... Mobile No.:.....

Fax No: E-mail Address:

3. Present Address

Department Name:.....

Employee ID:..... Designation/Position:.....

Telephone No: Home:..... Office:..... Mobile:.....

Fax No: E-mail Address:

I hereby consented to disclose my information on the credit facility/ies.



Legal Stamp

Signature of the Guarantor



Departmental Letter of Undertaking (Applicant)

The National Pension & Provident Fund
Thimphu

Date:-...../...../.....

Mr./Mrs/Ms..... a regular employee of..... has applied for Student Loan of Nu...../- (Ngultrum.....) from the National Pension and Provident Fund for pursuing higher studies. If the loan is sanctioned, we hereby undertake to deduct the monthly installment from his/her salary and remit it to the Fund until the loan is fully liquidated upon receiving intimation from the NPPF advising us to remit the same.

In the event of the employee being suspended or resigned/absconded or being terminated from the service or dead, we hereby undertake to recover/adjust the loan outstanding from his/her accumulated service benefits including gratuity. In case of transfer of the employee, we shall inform the department concerned to deduct the monthly installment and remit it to the fund without fail.

His/her salary structure is as follows: (to be filled by Accounts Division)

Designation NPPF A/c no
Earnings. Basic pay..... Allowance Gross pay.....
Deductions:
P/F..... Salary Tax..... Health Tax.....
House Rent GIS..... Vehicle Loan.....
Housing Loan..... Personal Loan..... Advance.....
Others
Total Deduction..... Net payable.....
Accounts Officer
Seal Name Signature.....
Email Id.....



OFFICIAL SEAL

Name & Seal of Chief HRO/Admin.
Name.....
Address.....



Departmental Letter of Undertaking (Guarantor)

Date:-...../...../.....

The National Pension & Provident Fund
Thimphu

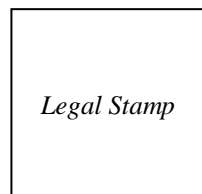
Mr./Mrs/Ms..... a regular employee of.....
has guaranteed for Student Loan of Nu...../-
(Ngultrum..... only) applied by
Mr./Mrs./Ms..... from the National Pension and Provident Fund for
pursuing higher studies. If the loan is sanctioned, we hereby undertake to deduct the monthly installment
from his/her salary and remit it to the NPPF until the loan is fully liquidated.

In the event of the employee (Guarantor) being suspended or resigned/absconded or being terminated from
the service or dead, we hereby undertake to recover/adjust the loan outstanding from his/her accumulated
service benefits including gratuity. In case of transfer of the employee, we shall inform the department
concerned to deduct the monthly installment and remit it to the NPPF without fail.

His/her salary structure is as follows: (to be filled by Accounts Division)

Form containing salary structure details: Designation, NPPF A/c no, Earnings, Basic pay, Allowance, Gross pay, Deductions (P/F, House Rent, Housing Loan, Others, Salary Tax, GIS, Personal Loan, Health Tax, Vehicle Loan, Advance), Total Deduction, Net payable, Accounts Officer Name, Signature, Seal, Email id.

OFFICIAL SEAL



Name & seal of Chief HRO/Admin.
Name.....
Address.....



ཀྲུལ་ཡོངས་དགོངས་ལཱ་ལེན་གྱི་ལུས་ལོགས་དང་འཛོལ་རྩིས་ལུས་།།

NATIONAL PENSION AND PROVIDENT FUND

Securing Future Together

Passport
size
Photograph

DETAILS OF THE GUARANTOR

1. Personal Details

Name:

NPPF No:

Monthly Income:

Monthly Expenses:

Date of Birth:

Gender:

Male

Female

Relationship with the applicant:

New ID card No:

Employee ID card No:

Father's Name:

Mother's Name:

Spouse Name:

2. Permanent Address:

Thram No:

House No:

Village:

Geog:

Dzongkhag:

3. Present Address:

Organization:

Phone No:

Fax No:

Mobile No:

Email Address:

Kindly attach the following:

- One passport size photograph.
- Citizen Identity Card Copy.

Signature of the Guarantor

ནང་མི་བཟའ་ཚང་/སྤྱི་ཚུབ་ལས་ཉེགས་བཤད་མེད་པའི་ངག་བརྗོད།

༣ ད་ལན་ རྫོང་ལག རྩུང་ལག མེད་འོག གཡུས་
 གྲང་ཡང་ རོ་སྤོད་ལག་ཁྱེར་ཡང་ ཅན་མ་འཚང་མི་ རོ་མ་
 མིང་ཐོག་ ས་ཁྲམ་ཡང་ ཅན་མ་ནང་ སའི་ཡང་ ས་ཚ་ཨེ་ཀར་ /རྫིས་ ས་ཚའི་བདག་དབང་གི་དབྱེ་བ་
 (བཟའ་ཚང་/སྤྱི་ཚུབ་)མེ་ཚུད་པའི་ས་ཚ་ཚུ་ རོ་སྤོད་ལག་ཁྱེར་ཡང་ རོ་མིང་
 ༥ རྒྱལ་ཡོངས་དགོངས་ལཱ་ལྷན་ཁྲིའི་ཚུལ་ལྟར་དང་འཚོ་རྟེན་མ་དདུལ་ལས་སྡེ་ལུ་གཏའ་མར་བཙུགས་པ་ལུ་ གཤམ་འཁོད་བཟའ་ཚང་ཚུ་ལས་ ཉེགས་བཤད་ཉིལ་འབྲུ་
 ཅམ་ཡང་མེད་ཟེར་བའི་ ལས་ལེན་འབད་བའི་རྗེས་སུ་ ཡ་མས་གྱི་ཉེགས་བཤད་འཐོན་ཚེ་ ལས་སྡེ་མགོ་སྐོར་འབད་བའི་ཉེས་བྱ་ཚུ་ ཁྲིམས་དང་འབྲེལ་ཕྱག་ཕྱིད་
 ལྷོ་ཚུག་པའི་གན་འཛིན་ཏུ་ ཞེས་སྤྱི་ཚེས་ ལཱ།

ཡང་	ཉེ་ཚུན།	མིང་གསལ།	རོ་སྤོད་ལག་ཁྱེར་ཡང་།	ལག་བྱིས་དང་ ཁྲིམས་རྟགས།

གོང་གསལ་བཟའ་ཚང་ཚུ་ལས་ ཉེགས་བཤད་མེད་པའི་ངག་བརྗོད་ཡོད་མི་ཚུ་ རོ་ས་བདེན་ཨིན། མཐོ་/དམངས་མི་/ཚོགས་པ་ ཐེ་ཚུ་དང་ལག་བྱིས།