



ཀྲུལ་ཡོངས་དགོངས་ཁྲིམ་ལུ་ལྷན་ཁོ་སྤྲོད་མ་དངུལ་།།

NATIONAL PENSION AND PROVIDENT FUND

Securing Future Together

The Chief Member Loan Division,  
National Pension & Provident Fund,  
Thimphu.

Date.....

**Sub: Request for loan release**

Sir/Madam,

Kindly release Nu..... (Ngultrum.....) only from  
my Housing Loan Account No..... of my ongoing building  
construction site at .....

**Current progress achieved of the building as mentioned below:**

- a) Level: Ground /1<sup>st</sup> slab/2<sup>nd</sup> slab/3<sup>rd</sup> slab/4<sup>th</sup> slab/5<sup>th</sup> slab/6<sup>th</sup> slab /final release.  
(Tick)
- b) .....
- c) .....

Yours faithfully,

Signature.....

Name.....

CID/NPPF No.....

Attach recent photograph(s) of building.

**(FOR OFFICIAL USE ONLY)**

Total Sanctioned Loan Amount Nu.....

Disbursed till date Nu.....

Requested Amount Nu.....

After.....(.....%) So, .....x.....% =  
Nu.....

Released till date Nu.....

Eligible for release Nu.....

Therefore, Recommended for Nu.....

Engineer,  
NPPF, Thimphu